



ACADEMY SERVICES

Job Description

Position Title

Summer Student(s) – Agriculture & Parts Support

Location

Strathmore, Alberta

Employment Type

Seasonal (Approx. End-April – End of August)
Multiple positions may be available.

Academy Services, a Valley Irrigation dealer serving Southern Alberta since 1982, is hiring Summer Students to support our new Strathmore location during the busy irrigation season.

This role will assist with our parts counter, inventory organization, field support, and parts deliveries. It's a great opportunity for students interested in agriculture, equipment, and gaining hands-on industry experience.

Key Responsibilities

- Assist customers at the parts counter with product inquiries and orders
- Process parts orders, sales transactions, and invoices
Receive, organize, and maintain parts inventory
- Support accurate inventory tracking and stock organization
- Maintain a clean, organized, and professional parts counter and retail area
- Provide general administrative and office support

Responsibilities

- Assist customers at the parts counter
- Organize and stock parts inventory
- Receive and prepare parts orders
- Deliver parts to customers and service technicians
- Assist technicians with basic field tasks when required
- Help keep the store and warehouse organized
- Support staff with general store and operational tasks

This job description outlines the general responsibilities of the position but is not intended to be a complete list of all duties. Responsibilities may change as business needs evolve, and employees may be required to perform other related tasks as assigned.

What we are Looking For

- Interest in **agriculture, farming, or equipment**
- Reliable, organized, and hardworking
- Positive attitude and strong work ethic
- Comfortable working in a **fast-paced environment indoors and outdoors**
- **Valid Class 5 driver's license required**

Working Conditions

- Combination of retail, warehouse, and outdoor field work
- Occasional lifting and movement of parts and materials
- Occasional travel within the local service area for parts delivery
- Regular interaction with customers, technicians, and staff

What we Offer

- Competitive wages
- Industry experience in irrigation and agriculture
- Opportunity to help launch our new Strathmore location
- Career development opportunities within the irrigation and agricultural equipment industry

Many of our summer students return for future seasonal roles, apprenticeships, or full-time positions with Academy Services.

How to Apply

Send your resume to jobs@academyservices.ca.

Only applicants selected for an interview will be contacted.